

OFFICE CLEANING SCHEDULE

Facility Cleaning

☐ Occurs Daily by:	
☐ Occurs Weekly by:	
Solutions Used:	
Includes:	☐ Floors
	☐ Exam Tables
	☐ Restrooms
	☐ Furniture
	☐ Dusting entire office

Exam Room/Patient Restroom(if in office) Daily Cleaning:

Solution Used:	
End of Day by:	
As needed during day by	

Biohazardous Spill during Office Hours

Assigned Person: _____

Uses only the Personnel Protection Kit(Spill or Infection control kit)
Places materials in Red Biohazard bag and places in the biohazard storage container.