

HEALTH PLAN OF SAN JOAQUIN		
Subject: Formulary Additions and Deletions		
Department: Medical Management - Pharmacy		Policy #: UM 27
Applies to: Medi-cal, Healthy Families		Scope: UM, PR
Effective Date: 2/1/96	Revised Date: 3/10/08	Approved by: <i>Medical Director</i>

POLICY:

- A. The Health Plan of San Joaquin (HPSJ) formulary will be monitored and updated continually by the Pharmacy and Therapeutics Committee to provide adequate therapeutic classifications of drugs for members needs.

PROCEDURES

- A. Additions and deletions to HPSJ formulary shall be reviewed by the Pharmacy and Therapeutics Committee (P & T Committee), using detailed, researched data from the Director of Pharmacy and the Pharmacy Benefit Manager (PBM).
- B. Requests for changes in formulary, additions, and deletions, may be initiated by a Health Plan associated physician, a P&T Committee member, or by joint action of the P & T Committee.
- C. Formulary changes are evaluated relative to the following criteria:
1. Pharmacology
 - a) Mechanism of Action
 - b) Bioavailability
 - c) Pharmacokinetics
 - d) Dosage
 - e) Side Effects
 2. Therapeutic Classification
 3. Clinical Data
 4. Approved Indications
 5. Non-approved Indications
 6. Special Considerations
 - f) Monitoring Requirements
 - g) Patient and/or Practitioner Education
 - h) Misuse potential
 7. Cost Comparisons effectiveness analysis
 8. Place in Therapy
 9. Utilization

- D. HPSJ will disseminate to staff and providers all changes to the HPSJ formulary in the form of provider alerts and by posting to the HPSJ Internet site.
- E. HPSJ will notify the person or organization requesting a formulary change of the action regarding the request.
- F. The P&T Committee will review at least 4 class reviews per year to assess necessary changes to the formulary in accordance with all P & T policies.

REFERENCE

- A. DHS Contract, Exhibit A, Attachment 10, F. 3
- B. Title 22, §51313, 51513
- C. HPSJ P&P UM 26, *Pharmacy & Therapeutics Committee*

<i>Created by/Date</i>	<i>Revised by/Date</i>	<i>Revised by/Date</i>	<i>Revised by/Date</i>	<i>Revised by/Date</i>	<i>Revised by/Date</i>
2/96	<i>S. Givens</i> 5/15/01	<i>S. Givens</i> 6/24/02	<i>A. Shek</i> 2/21/06	<i>A. Shek</i> 9/29/08	